

MALLESWARAM LADIES ASSOCIATION FIRST GRADE COLLEGE FOR WOMEN

14th Cross, Malleswaram, Bangalore – 560003
Re-Accredited by NAAC in 2011 –“A” Grade



INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT 2011-12

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

Composition of IQAC

Sl. No.	Designation	Names
1	Chairperson	Prof. Chandramma, Principal and Chairperson.
2	IQAC Coordinator	Dr. Bhavani H Associate Professor
3	Administrative Officer	Smt. Shubha, Office Superintendent.
4	Member	Prof. Madhavi R , Associate Professor, English
5	Member	Smt. C K Sivakami, Associate Professor, Commerce
6	Member	Dr. Rekha H G Associate Professor, Commerce
7	Member	Dr. Usha Devi N Associate Professor, Commerce
8	Member	Smt. Nagalakshmi K Associate Professor, Commerce
9	Management Member	Smt. Mangala Ramachandra, Hon. Secretary, MLA.
10	External Experts	Mr. Gururaj Karjagi
11		Dr. Ashwathappa
12	Alumni	Smt. Mamatha M
13		Smt. Sujatha A M
14	Technical Assistant	Ms. Ashwini
15	Student members	Ms. Smitha
16		Ms. Uma devi

1. Kindly provide the details of the institution

Kindly provide the details of the institution Name of Institution: MLA FIRST GRADE COLLEGE F

Year of Establishment of the Institution: 1985

Address Line 1: 14th Cross

Address Line 2: Malleswaram

City/Town: Bangalore

State: Karnataka

Postal Code: 560003

Email Address: mlafgcw@rediffmail.com

2. NAAC Accreditation/ Reaccreditation Details

NAAC Accreditation/ Reaccreditation Details Year of Accreditation/ Reaccreditation: 2010

Current Grade: A

CGPA: 3.05

3. Institutional Status **Affiliated and Aided**

Affiliated Permanent

4. Contact Person Details

Contact Person Details Name of Head of Institution: Prof. Madhavi R

Contact Phone: 080 23342557 , 9448375160

Email: madhavi02@gmail.com

Website URL: www.mlafgcw.org

Name of IQAC Co-ordinator: Dr. Bhavani H

Email: bhavani.harikris

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Number of academic programmes existing (Enter a number; 0 for nil) Undergraduate (BA/B.Sc./B.Com etc.)	1
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programmes (M.Phil/P.hD)	0
Certificate Programmes	7
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	8
Any other programme offered (Specify)	1

6. Details on Programme Development (Enter a number; 0 for nil)

Details on Programme Development (Enter a number; 0 for nil) New programmes added during the year	3
New programs designed	3
Programs under revision	2
Interdepartmental collaborative programmes	0
Inter institutional collaborative programmes	1
Number of review committee recommendations implemented (Total)	3
Number of NAAC peer team recommendations implemented	3
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	2
Number of NAAC peer team recommendations under implementation	2
Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

Faculty Details (Enter a number; 0 for nil) Total faculty strength required as per norms for all programmes	12
Total faculty on rolls	18
Faculty added during the year	0
Faculty positions vacant	0
Faculty left during the year	3

Total number of visiting faculty

5

Total number of guest faculty

0

8. Qualification of Faculty

Qualification of Faculty PhD and Above

4

MPhil

3

Masters

19

Any other (Specify)

3

9. Faculty qualification improvement

Faculty qualification improvement PhD awarded to existing faculty

1

MPhil awarded to existing faculty

0

Any other degree awarded to existing faculty

2

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative Staff Details (Enter a number; 0 for nil) Administrative staff (total sanctioned)

15

Administrative staff (Actual strength)

15

Added during the year of reporting

1

Left during the year

0

Number of posts vacant

0

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff Details (Enter a number; 0 for nil) Technical Support Staff (Total sanctioned strength)

0

Technical Support Staff (Actual strength)

1

Added during the year

0

Left during the year

0

Number of posts vacant

0

Prev

Next

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

	DD	MM	YYYY
Year of establishment of IQAC	19	/ 01	/ 2005
	Establishment details Year of establishment of IQAC Day	Month	Year

13. Composition of IQAC (Enter a number; 0 for nil)

Composition of IQAC (Enter a number; 0 for nil) Number of IQAC members	16
Number of Alumni in IQAC	2
Number of Students in IQAC	2
Number of Faculty in IQAC	7
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	1
Number of Management Representatives	1
Number of External experts in IQAC	2
Number of any other stakeholder and community representatives	0

14. IQAC Meetings

IQAC Meetings Number of IQAC meetings held during the year	8
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15. Whether Calendar of activities of IQAC formulated for the academic year

Whether Calendar of activities of IQAC formulated for the academic year

16. IQAC Plans for Development (Enter a number; 0 for nil)

IQAC Plans for Development (Enter a number; 0 for nil) Number of academic programmes proposed	4
Number of value added programmes proposed	10
Number of skill oriented programmes proposed	10

Number of faculty competency and development programmes proposed	2
Number of other staff development programmes proposed	1
Number of student mentoring programmes proposed	2
Number of co-curricular activities proposed	8
Number of inter departmental cooperative schemes proposed	0
Number of community extension programmes proposed	3
Any other programmes proposed (Specify)	5

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

IQAC Plans for development & Implementation (Enter a number; 0 for nil) Number of academic programmes implemented	2
Number of value added programmes implemented	10
Number of skill oriented programmes implemented	10
Number of faculty competency and development programmes implemented	2
Number of other staff development programmes implemented	1
Number of student mentoring programmes implemented	2
Number of co-curricular activities implemented	8
Number of inter departmental cooperative programs implemented	0
Number of community extension programmes implemented	3
Any other programmes suggested that are implemented (Specify)	4

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

IQAC Seminars and Conferences (Enter a number; 0 for nil) Number of seminars/ conferences/ workshops organized by IQAC within the institution	1
Number of participants from the institution	20
Number of participants from outside	0
Number of external experts invited	5
Number of external conferences/seminars/ workshops on institutional quality attended	2
Number of events conducted with IQACs of other institutions as collaborative programs	0

19. Did IQAC receive any funding from UGC during the year ?

- Yes
 No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount) Amount Received from UGC

NA

Amount Received from any other source including the college management

737588

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

1. Remedial Classes to improve student performances
2. Bridge Course - for strengthening the conceptual knowledge
3. Teacher Research enhancement through -SPSS Workshop
4. Teaching Quality enhancement through Tally training
5. Student Presentational Skills improved through PPTs
6. Student Learning Quality through Personality Development
7. Academic Audit
8. Regular Meeting of Quality Circles
9. Library Services improved through Quality Circles- Scanner

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Academic Programmes Number of new academic programs developed or designed by faculty

3

Number of faculty members involved in curriculum restructuring/revision/syllabus development

6

Number of programs in which evaluation process reformation taken up and implemented

1

Number of active teaching days during the current academic year

180

Average percentage of attendance of students

90%

Percentage of classes engaged by guest faculty and temporary teachers

12%

Number of self financed programmes offered

6

Number of aided programmes offered

2

Number of programmes discontinued during the year

0

23. Whether any systematic student feedback mechanism is in place ?

Yes

Whether any systematic student feedback mechanism is in place ?

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

100%

25. Is feedback for improvement provided to the faculty? One to One by RM

Yes

26. Faculty Research, Projects, and Publication details for the year

Faculty Research, Projects, and Publication details for the year Number of major research projects undertaken during the year

0

Number of minor research projects undertaken during the year

0

Number of major ongoing projects

0

Number of minor ongoing projects

1

Number of major projects completed

0

Number of minor projects completed

0

Number of major project proposals submitted for external funding

0

Number of minor project proposals submitted for external funding

0

Number of research publications in peer reviewed journals

4

Number of research publications in international peer reviewed journals

1

Number of research publications in national peer reviewed journals

3

Number of research papers accepted for publication in international peer reviewed journals

0

Number of research papers accepted for publication in national peer reviewed journals

0

Average of impact factor of publications reported

0

Number of books published

1

Number of edited books published

9

Number of books (single authored) published

0

Number of books (coauthored) published	1
Numbers of conferences attended by faculty	16
Number of international conferences attended	4
Number of national conferences attended	10
Number of papers presented in conferences	13
Number of papers presented in international conferences	4
Number of papers presented in national conferences	9
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	2
Number of faculty acted as experts resource persons - international	2
Number of faculty acted as experts resource persons- national	0
Number of collaborations with international institutions	0
Number of collaborations with national institutions	0
Number of linkages created during the year	6
Total budget for research for current year as a percentage of total institution budget	2
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	1
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	20

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

Student Details and Support Mechanisms The total intake of students for various courses (Sanctioned)	600
Actual enrollment during the year	562
Student dropout percentage during the year	0.77
Success percentage in the final examination across the courses	91%
Number of academic distinctions in the final examination and percentage	11 (> 80 %)
Number of students who got admitted to institutions of national importance	0
Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/ SET	0
Number of students qualified GATE/ CAT/ other examination (Specify)	0

28. Does student support mechanism exist for coaching for competitive examinations?

Does student support mechanism exist for coaching for competitive examinations?

29. Student participation, if response is yes to Qn. 27

Student participation, if response is yes to Qn. 27 Number of students participated	24
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30. Does student counselling and guidance service exist ?

Does student counselling and guidance service exist ?

31. Student participation, if answer to Qn. 29 is yes

Student participation, if answer to Qn. 29 is yes Number of students participated	160
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32. Career Guidance

Career Guidance Number of career guidance programmes organized	12
Percentage of students participated in career guidance programmes	80%

33. Is there provision for campus placement?

Is there provision for campus placement?

34. If yes to Qn. 32

If yes to Qn. 32 Number of students participated in campus selection programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist ?

Does gender sensitization program exist ?

36. If Answer is Yes to Qn 34

If Answer is Yes to Qn 34 Number of programmes organized

1 Media and Youth (500 Students)

2 Workshops on gender issues and discrimination (200 students)

37. Student activities

Student activities Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

38. Composition of students

Composition of students Percentage of Scheduled Caste	15%
Percentage of Scheduled Tribe	3%
Percentage of other backward communities	3.2%
Percentage of women students	100%
Percentage of physically challenged	0
Percentage of rural students	0
Percentage of urban students	100%

39. Scholarships and Financial Support – 145

Scholarships and Financial Support Number of students availing financial support from the institution	80
Amount disbursed as financial support from the institution	47500
Number of students awarded scholarship from the institution	78
Number of students received notable national/international achievements/recognition	0

40. Student initiatives

Student initiatives

40	➤ Number of community upliftment programmes initiated by students	5
40	➤ Number of literary programmes initiated by students	2
40	➤ Number of social action initiatives based on science / environment initiated by students	1
40	➤ Number of student research initiatives	1

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes

43. Whether benchmarking is created for institutional quality management efforts

Yes

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

- 1.Student Credit Programme
- 2.80 % pass Result
- 3.Teaching Plans

45. Is a Management Information System (MIS) in place ?

YES

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance - YES (Semi Automated)
- 2. Student admission - YES (Semi Automated)
- 3. Student records - YES (Partially Automated)
- 4. Evaluation and examination procedures- YES (Semi Automated)
- 5. Research administration - NO
- 6. Others – no

47. Existence of learning resource management

	Yes	No
e-database in library	<input type="radio"/>	<input checked="" type="radio"/>
ICT and smartclass room	<input type="radio"/>	<input checked="" type="radio"/>
e-learning sources (e-Books, e-Journals)	<input checked="" type="radio"/>	<input type="radio"/>
Production of teaching modules	<input checked="" type="radio"/>	<input type="radio"/>
Interactive learning facilities	<input checked="" type="radio"/>	<input type="radio"/>

48. Internal resource mobilization : Kindly provide the amount contributed

Research	<input type="text" value="0"/>
Consultancy and training	<input type="text" value="0"/>
Student contribution	<input type="text" value="1124000"/>
Alumni contribution	<input type="text" value="0"/>
Well wishers	<input type="text" value="52560"/>

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	<input type="text" value="4018883"/>
Amount spent for student welfare	<input type="text" value="79000"/>
Amount spent for staff welfare	<input type="text" value="9020"/>

50. Is delegation of authority practiced?

Yes

51. Does grievance redressal cell exist ?

		No
Faculty	YES	<input type="radio"/>
Students	YES	<input type="radio"/>
Staff	YES	<input type="radio"/>

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Grievances received from faculty and resolved (Enter a number; 0 for nil) Number of grievances received	<input type="text" value="2"/>
Number of grievances resolved	<input type="text" value="1"/>

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received from students and resolved (Enter a number; 0 for nil) Number of grievances received	<input type="text" value="16"/>
Number of grievances resolved	<input type="text" value="16"/>

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances received from other staff members and resolved (Enter a number; 0 for nil) Number of grievances received	<input type="text" value="2"/>
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Number of grievances resolved

2

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency

Internal

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. The college is committed to providing student centered and student enhancement programmes and activities
2. Highly Qualified, dedicated, involved and experienced faculty and supporting staff with state of the Art infrastructure facility
3. The college has extended reputation for providing high quality commerce education for women students largely from Economically disadvantaged sections of the society and is ranked among the Top 10 commerce colleges.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. Lack of sport grounds for outdoor games
2. Limited scope for horizontal and vertical growth
3. Lack of MIS and "Edusat" facility

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Opportunities for inter institutional linkages and collaborations for quality enhancement of the institution
2. Scope for more outreach and community development programmes
3. Opportunity for focusing on the importance of physical activity for lifelong fitness and wellbeing
4. Challenge for vertical and horizontal expansion

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- 1) Competition from other institutions who have more diverse programming opportunities and resource for students
- 2) No scope for vertical expansion of the college building and inability to acquire the required space in the vicinity.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

- 1) Revised Syllabus for two certificate programmes for market demands.
- 2) Added a few skill oriented programmes Q. no 5 , 17
- 3) Added a few value added programmes
- 4) Website updated with information on admission process
- 5) Quality enhancement in library service through quality circles
- 6) Student Quality improvement through mentoring programmes
- 7) Community Development programmes conducted
- 8) Five Additional MOUs with external collaborating partners for conducting quality enhancement programmes

62. How do perceive the roll of NAAC in the quality development of your institution?

- There is enhancement on the quality of students which is achieved through skill enhancement activities for holistic develop
- Resource mobilization has increased from UGC because of NAAC accreditation
- The quality standards set by NAAC have helped to bridge the gap and improve the quality of programmes

- State of the art infrastructure facilities have been the result of NAAC guidelines

